



Attendance Policy

Pearson Primary School Specific Key Information

School	Pearson Primary School
Telephone number	01482 328569
Email	Admin.pearson@hcat.org.uk
Headteacher	Mrs Claire Neale Claire.neale@hcat.org.uk
School Attendance Champion	Mrs Claire Neale
School Attendance Officer	Miss Lauren Hoyle
Designated Safeguarding Lead	Mrs Claire Neale
Deputy Designated Safeguarding Lead	Mrs Laura Tee
School SENCo	Mrs Jennifer Ralph
Trust Attendance Lead	Suzanne Wilson Suzanne.wilson@hcat.org.uk
Trust Safeguarding Lead	Suzanne Wilson Suzanne.wilson@hcat.org.uk

School Hours

Start of morning session	8:40am
Registers close	9:00am
Start of afternoon session	1:15pm
Registers close.	1:30pm

End of the school day	3:15pm
------------------------------	---------------